

Nursery Admissions Policy 2018/19

Bluecoat Academy Nursery Provision

Bluecoat Primary Academy offers a nursery provision for rising 3s (N1) and rising 4s (N2). As of September 2018 we are able to offer a combination of part-time and full-time places to 3 and 4 year olds (please below for further details). Funding for 3 and 4 year old children start the term after the child turns 3. Children will not be able to start Nursery until this point.

We manage our own admissions and our aim is to offer as many places to as many children as possible, whilst ensuring we maximise our capacity and encourage children that are likely to start their Primary education at the Bluecoat Primary Academy. This enables us to maintain the sustainability of the nursery provision and have maximum impact on as many children within our Christian framework.

When children will be eligible to start

	Eligibility	Child's D.O.B	Eligible to start
N2	Children are eligible for an N2 place if they turn 3 before 31 st August 2018	1 st Sept 2014 - 31 st August 2015	Beginning of term on or after 1 st September 2018
N1	Children are eligible for an N1 place in the term after they turn 3.	1 st Sept 2015 - 31 st Dec 2015	Beginning of term on or after 1 st January 2019
		1 st Jan 2016 - 31 st March 2016	Beginning of term on or after 1 st April 2019

How to apply

Families wishing to apply for a place at the nursery will need to contact the primary office on 0115 9007200, at which point basic details will be taken and they will be asked to complete an application form. Once in receipt of the application form the Academy will place the child on the waiting list. This list will be reviewed in April, for places to be formally offered in May, based on the admissions criteria.

Admission Process

General

Bluecoat Academy Nursery has 26 full-time places available, where these places are not fulfilled, part-time places will be considered.

Consideration of applications:

Children who already have a place in N1 will automatically progress to N2

Main criteria for Bluecoat Academy Nursery:

(see notes on page 3 for definitions):

Places will be offered to children in accordance with the following criteria which will be prioritised in the order in which they are set out below.

- a) Places will be offered to children who currently have a full-time or part-time place in our Nursery as N1 children.
- b) Places will then be offered to children eligible for N2, seeking a fulltime place and meet the oversubscription criteria i) - iv) below in priority order:
- c) Places will then be offered to children eligible for N2, seeking a part-time place and meet the oversubscription criteria i) - iv) below in priority order:
- d) Places will then be offered to children eligible for N1, seeking a part-time place and meet the oversubscription criteria i) - iv) below in priority order:

Oversubscription criteria

- i) Children who have a sibling on roll at Bluecoat Primary Academy at the time of application and admission.
- ii) Children who are and/or parents are involved in the work and worship of a Church of England Parish or another Christian Church that is a member of Churches Together in England or Evangelical Alliance. In the event of oversubscription within this category, the following criteria will apply:
 - whether the child or the child's immediate family is at the heart of the Church;
 - whether the child or the child's immediate family is attached to the Church;
- iii) Children who are and/or parents are involved, and committed to, the work and worship of one of the other world faiths other than Christianity, such as Buddhism, Hinduism, Islam, Judaism, Shintoism or Sikhism. In the event of oversubscription within this category, the following criteria will apply:
 - whether the child or the child's immediate family is at the heart of the Faith Community;
 - whether the child or the child's immediate family is attached to the Faith Community;
- iv) Children who live the shortest *distance from their home to the main entrance of Bluecoat Primary Academy at the time eligible to start. Distance will be measured in a straight line from the main entrance door to the child's home to the main entrance door of Bluecoat Primary Academy.

In the event of too many applications meeting any one criterion the places will be given according to the length of time the application has been on the waiting list. Priority will be given to children who have been on the waiting list the longest.

Please note admissions are primarily allocated to those pupils eligible during the Autumn Term - this is done during the previous May.

If there are any remaining places in January they will be offered to those pupils eligible during the Spring Term. Any remaining places will be allocated during the Summer Term to those pupils who are eligible according to the above criteria.

Appeals should primarily be directed to the Head Teacher.

Subsequent appeals should be made to the Governing Body.

Notes:

1. The term sibling includes a child living in the same household under the care of the same parent(s) or guardians(s) and children not normally resident in the same household but sharing a genetic or adoptive parent.

2. All children seeking places under criteria b) i or ii should give the name and address of your parish priest, minister or equivalent religious leader who will be contacted to confirm the level of the families commitment to your church or religious group. The reference will need the signature of two officers/leaders of the Church/Religious Group. The Academy will send a reference to the named referee only once. Parents should inform the named referee to expect a reference and ensure the referee receives, completes and returns the form to the Academy within the mentioned timeline in order to be considered under the above criteria.

- An applicant 'at the heart of the church / religious group' would be a frequent worshipper. This might mean one who worships twice a month. To accommodate difficult patterns of work and family relationships account should be taken of week-day worship. The worshipper could be the child for whom application is made or one or both parents. This pattern of frequent worship may be typical of a member of the Church of England or another Christian Church that is a member of Churches Together in England or Evangelical Alliance; however it may differ for members of other faiths where the Religious Leader would provide the guidance relevant to their faith.

- An applicant 'attached to the church / religious group' would be a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship. This pattern of regular worship may be typical of a member of the Church of England or another Christian Church that is a member of Churches Together in England; however it may differ for members of other faiths where the Religious Leader would provide the guidance relevant to their faith.

3. Distance will be measured in a straight line from the centre of the pupil's main home to the main entrance, of the Bluecoat Primary Academy, Harvey Road, Nottingham, NG8 3BB. For shared properties e.g. Flats, the measurement will be taken from the centre of the building.