



Bluecoat Primary
believe in yourself, in others, in God

Admissions Arrangements 2023-2024 Nursery Provision

Bluecoat Primary Church of England Academy

The Archway Learning Trust (hereby referred to as the Trust) co-ordinates admissions for Bluecoat Primary Academy's Nursery Provision. Bluecoat Primary Academy offers primary education from age 3 - 11. The Academy is both distinctively Christian and inclusive. It is clear about its Christian ethos whilst welcoming children of other faiths or no faith.

Bluecoat Primary Academy offers a nursery provision for rising 3s (N1) and rising 4s (N2). As of September 2019 we have been able to offer a combination of part-time and full-time places to 3 and 4 year olds (please see below for further details). Funding for 3 and 4 year old children starts the term after the child turns 3. Children will not be able to start nursery until this point. Our aim is to offer as many places to as many children as possible, whilst ensuring we maximise our capacity and encourage children that are likely to start their primary education at the Bluecoat Primary Academy. This enables us to maintain the sustainability of the nursery provision and have the maximum impact on as many children as possible within our Christian framework.

When children will be eligible to start:

	Eligibility	Child's D.O.B	Eligible to start
N2	Children are eligible for an N2 place if they turn 3 before 31 st August 2023	1 st Sept 2019 - 31 st August 2020	Beginning of term on or after 1 st September 2023
N1	Children are eligible for an N1 place in the term after they turn 3.	1st Sept 2020 - 31st Dec 2020	Beginning of term on or after 1 st January 2024
		1st Jan 2021 - 31st March 2021	Beginning of term on or after 1 st April 2024

How to apply:

Families wishing to apply for a place at the nursery will need to complete the online Nursery application form which can be found on the academy website under Prospective Parents - Nursery Admissions. Alternatively, where this is not possible a paper application can be collected from the Academy office on request by calling 0115 900 7200. Once in receipt of the application form the child will be placed on the waiting list. The deadline for applications for those children applying for a Nursery place starting September 2023 is 28th April 2023, the waiting list will then be reviewed in May 2023, for places to be formally offered w/c 29th May 2023, for the September 2023 Intake.

Admission Arrangements:

Admission:

Bluecoat Primary Academy has **26** full-time places available, where these places are not fulfilled, part-time places will be considered.

Consideration of applications:

(see notes on page 3 for definitions):

Places will be offered to children in accordance with the following criteria which will be prioritised in the order in which they are set out below.

- a) Places in N2 will be offered to children who currently have a full-time or part-time place in our nursery as N1 children.
- b) Places will then be offered to children eligible for N2, seeking a full-time place.
- c) Places will then be offered to children eligible for N2, seeking a part-time place.
- d) Places will then be offered to children eligible for N1, seeking a part-time place.

In the event of oversubscription **within any criterion** the following criteria will apply in this order:

- i) Children who have a sibling on roll at Bluecoat Primary Academy at the time of application and admission.
- ii) Children who are and/or parents are involved in the work and worship of a Church of England Parish or another Christian Church that is a member of Churches Together in England or Evangelical Alliance. In the event of oversubscription within this category, the following criteria will apply:
 - a. whether the child or the child's immediate family is at the heart of the Church;
 - b. whether the child or the child's immediate family is attached to the Church;
**** Please refer to notes on measurement of attendance on page 3.**
- iii) Children who are and/or parents are involved, and committed to, the work and worship of one of the other world faiths other than Christianity, such as Buddhism, Hinduism, Islam, Judaism, Shintoism or Sikhism. In the event of oversubscription within this category, the following criteria will apply:
 - a. whether the child or the child's immediate family is at the heart of the Faith Community;
 - b. whether the child or the child's immediate family is attached to the Faith Community;
**** Please refer to notes on measurement of attendance on page 3.**
- iv) Children who live the shortest distance from their home to the main entrance of Bluecoat Primary Academy at the time they are eligible to start nursery. Distance will be measured in a straight line from the centre of the child's main home to the main entrance door of Bluecoat Primary Academy.

In the event of too many applications meeting **any one criterion** the places will be given according to the length of time the application has been on the waiting list. Priority will be given to children who have been on the waiting list the longest.

Please note admissions are primarily allocated to those pupils eligible during the Autumn Term - this is done during the previous May. If there are any remaining places in January they will be offered to those pupils eligible during the Spring Term. Any remaining places will be allocated during the Summer Term to those pupils who are eligible according to the above criteria.

In the first instance Appeals should be made in writing and directed to the Head Teacher, subsequent appeals should be made to The Archway Learning Trust.

Additional consideration for Nursery Places:

Toileting:

We know that all children have toileting accidents from time to time and staff are happy to change children when this occurs. However, we do not have the capacity to regularly change children who are not yet potty trained.

Children accepting a full-time place at our nursery will need to be out of nappies and able to use the toilet independently when needed, unless they have a specific identified special need or disability which would prevent this.

Our staff will offer guidance on this in the term prior their start date to support you with this process. If your child does not meet this expectation when they are due to start in nursery, they will only be able to attend on a part-time basis. Staff will offer further guidance and support at this time to enable you to address this issue swiftly. When your child is able to use the toilet independently, they will be able to take up their full-time placement.

Additional Needs:

Before your child starts in nursery, our staff will come and meet with you at home to find out more about your child. It is really useful for staff to get to know your child as an individual before they start in nursery as well as to plan for any additional support they may need. If you know that your child has specific needs, it is very important that you let staff know at the home visit.

Notes:

1. The term **sibling** includes a child living in the same household under the care of the same parent(s) or guardians(s) and children not normally resident in the same household but sharing a genetic or adoptive parent.

2. All children seeking places under criteria ii) or iii) should give the name and address of your parish priest, minister or equivalent religious leader who will be contacted to confirm the level of the family's commitment to your church or religious group. The reference will need the signature of two officers/leaders of the Church/Religious Group. The Academy will send a reference to the named referee only once. Parents should inform the named referee to expect a reference and ensure the referee receives, completes and returns the form to the Academy within the mentioned timeline in order to be considered under the above criteria.

a) An applicant 'at the heart of the Church / Faith Community' would be a frequent worshipper. This might mean one who worships twice a month. To accommodate difficult patterns of work and family relationships account should be taken of week-day worship. The worshipper could be the child for whom application is made or one or both parents. This pattern of frequent worship may be typical of a member of the Church of England or another Christian church that is a member of Churches Together in England or Evangelical Alliance, however, it may differ for members of other faiths, where the Religious Leader would provide the guidance relevant to their faith. **** Please refer to notes below on measurement of attendance.**

b) An applicant 'attached to the Church / Faith Community' would be a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity, including an element of worship. This pattern of regular worship may be typical of a member of the Church of England or another Christian church that is a member of Churches Together in England, however, it may differ for members of other faiths, where the Religious Leader would provide the guidance relevant to their faith. **** Please refer to notes below on measurement of attendance.**

Measurement of Attendance

**** In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church, or in relation to those of other faiths, relevant place of worship, or alternative premises have been available for public worship"**